

# SRI JAGADGURU MURUGHARAJENDRA COLLEGE OF ARTS, SCIENCE & COMMERCE

Chandravalli, CHITRADURGA - 577 501. Post Box No. 88, Karnataka

NAAC Reaccredited with 'A' Grade CGPA 3.05

Ref No: S.J.M.C /

/ 2018-2019

Date : 30-06-2018

## **Notification** **Students Grievance Redressal Cell**

This is to notify that the college has decided to constitute students Grievances and Redressal Committee with the following persons nominated as members for the year 2018-19.

- |    |  |   |          |
|----|--|---|----------|
| 1) | Dr.K.C.Ramesh, Principal                       | - | Chairman |
| 2) | Sri. R.K.Kedaranath, Dept.of Political Science | - | Convenor |
| 3) | Sri. Parameshwar, Dept. of English             | - | Member   |
| 4) | Sri. Sathish Naik , Librarian                  | - | Member   |
| 5) | Vishnudarshan                                  | - | Student  |
| 6) | Kum. Annapoorneshwari                          | - | Student  |

### **Role and responsibilities of the members :**

The objective of the cell is to develop a responsive and accountable attitude among all the stake holders in order to maintain a harmonious educational atmosphere in the college, therefore the members has to play the following roles.

- Redressal of students grievances
- To Co-ordinate between students and a department to redress the grievances.
- To encourage suggestions and grievances for improving the academic and administration in the college.
- To ensure effective solution to the student grievances with an impartial and fair approach.

  
**Principal,**  
Sri Jagadguru Murugharajendra College  
of Arts, Science & Commerce,  
CHITRADURGA

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## Notice

This is to inform you that a meeting of Students Grievances and Redressal Committee members for the Academic Year 2018-19 will be held on 2<sup>nd</sup> July 2018, at 1.30 pm at the Principal Chamber.

All the members are requested to attend the meeting to discuss on the agenda.

### Agenda

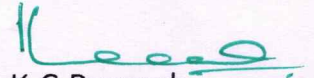
1. Scope of the Committee
2. Time bond for Redressal of Grievances received
3. Procedure of submitting grievances.



Sri. R.K.Kedaranath

Convener

Students Grievances and Redressal Committee



Dr. K.C. Ramesh

Principal,  
Sri Jagadguru Murugharajendra College  
of Arts, Science & Commerce,  
CHITRADURGA

Copy to,

Sri. Parameshwar

Sri. Sathish Naik

Vishnudarshan

Annapoorneshwari

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## Minutes of the meeting of SGRC

Proceedings of the meeting of Students Grievance Committee for the 2018-19 held on 2<sup>nd</sup> July t 2018 at 1.30 Pm at the Principal Chamber.

### Following members were present at the meeting

- |   |   |                       |
|---|---|-----------------------|
| 1) Dr.K.C.Ramesh, Principal                       | - | Chairman              |
| 2) Sri. R.K.Kedaranath, Dept.of Political Science | - | Convener <i>Rkked</i> |
| 3) Sri. Parameshwar, Dept. of English             | - | Member <i>Param</i>   |
| 4) Sri. Sathish Naik , Librarian                  | - | Member <i>Sathish</i> |
| 5) Vishnudarshan                                  | - | Student <i>Vishu</i>  |
| 6) Kum. Annapoorneshwari                          | - | Student <i>Anne</i>   |

At the beginning Sri. R.K.Kedaranath, Convener, cordially welcomed all the members to the meeting and afterwards items are taken for discussion as per the agenda.

1. **Scope of the Committee** : The cell will deal with grievances received from the students about any of the following matters.
  - a. Academic matters related to timely issue of transfer certificates, character certificates and other examination related matters
  - b. Financial matters related to dues and payments for various items to library and office etc.
  - c. Other matters related to sanitation/cleanliness, availability of books, transport, drinking water facility etc.
2. **Time bond for Redressal of Grievances received** : Following decisions were taken.
  - a. Grievance committee will meet as and when required as per the chairman of the committee.
  - b. At least two members including chairperson of the grievance committee shall be present in a meeting.
  - c. SGRC shall follow the principals of natural justice while considering grievances of the students.
3. **Procedure of submitting grievances**: Following are the highlights of the discussion.
  - a. The aggrieved student shall submit to the chairman in written or drop in the complaint box of her grievance/suggestion for improving academic and administration environment of the college.
  - b. Create awareness among the students about the grievance redressal mechanism.The meeting concluded with vote of thanks.

*Rkked*  
Sri. R.K.Kedaranath  
Convener

Students Grievances and Redressal Committee

*Ramesh*  
Dr. K.C.Ramesh  
Principal,  
Sri Jagadguru Murugharajendra College  
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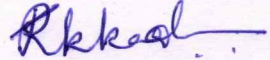

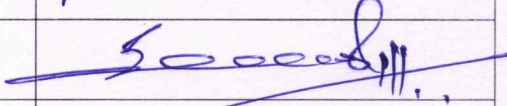

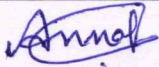
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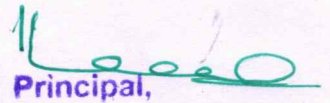
/ 2018-2019

Date : 02-07-2018

## Attendance

The following members attended the meeting of Students Grievance Redressal Committee for the academic year 2018-19 held on 2<sup>nd</sup> July 2018 at 1.30 pm at the Principal Chamber.

Sl. No	Name	Designation	Signature
1	Dr.K.C.Ramesh Principal	Chairperson	
2	Sri. R.K.Kedaranath	Convener	
3	Sri. Parameshwar	Member	
4	Sri. Sathish Naik	Member	
5	Vishnudarshan	Student	
6	Annapoorneshwari	Student	

  
Principal,

Sri Jagadguru Murugharajendra College  
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