

# SRI JAGADGURU MURUGHARAJENDRA COLLEGE OF ARTS, SCIENCE & COMMERCE

Chandravalli, CHITRADURGA - 577 501. Post Box No. 88, Karnataka

NAAC Reaccredited with 'A' Grade CGPA 3.05

Ref No: S.J.M.C /

/ 2022-2023

Date : 22-08-22

## Notification

### Students Grievance Redressal Cell

This is to notify that the college has decided to constitute Students Grievances and Redressal Committee with the following persons nominated as members for the year 2022-23

- |  |   |                        |
|--|---|------------------------|
| 1) Dr.K.C.Ramesh, Principal.                     | - | Chairman               |
| 2) Sri.C.N.Venkatesh, Assistant Prof. of Zoology | - | Convener               |
| 3) Sri. T.N. Rajput, Associate Prof. of History. | - | Member                 |
| 4) Sri. S.Anand Assistant Prof. of Sociology     | - | Member                 |
| 5) Smt.V.S.Nalini Associate Prof. of Mathematics | - | Member                 |
| 6) Raghavendra N.H                               | - | Student Representative |
| 7) Kiran kumar                                   | - | Student Representative |

### Role and responsibilities of the members :

The objective of the cell is to develop a responsive and accountable attitude among all the stake holders in order to maintain a harmonious educational atmosphere in the college, therefore the members has to play the following roles.

- Redressal of students grievances
- To Co-ordinate between students and a department to redress the grievances.
- To encourage suggestions and grievances for improving the academic and administration in the college.
- To ensure effective solution to the student grievances with an impartial and fair approach.

  
Principal,  
Sri Jagadguru Murugarajendra College  
of Arts, Science & Commerce,  
CHITRADURGA

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## Notice

This is to inform you that a meeting of Students Grievances and Redressal Committee members for the Academic Year 2022-23 will be held on 24<sup>th</sup> August 2022, at 3.30 pm at the Principal Chamber.

All the members are requested to attend the meeting to discuss on the agenda.

## Agenda

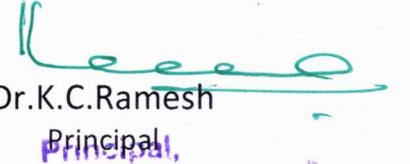
1. Scope of the Committee
2. Time bond for Redressal of Grievances received
3. Procedure of submitting grievances and settlement

  
Sri.C.N.Venkatesh  
Convener

Students Grievances and Redressal Committee

Copy to,

Sri. T.N. Rajput  
Sri. S.Anand  
Smt.V.S.Nalini  
Raghavendra N.H  
Kiran kumar

  
Dr.K.C.Ramesh  
Principal,

Sri Jagadguru Murugharajendra College  
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/ 2022-2023

Date : 24-08-2022

## Minutes of the meeting of SGRC

Proceedings of the meeting of Students Grievances Committee for the 2022-23 held on 24<sup>th</sup> August 2022 at 3.30 P.M at the Principal Chamber.

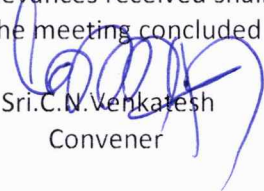
Following members were present at the meeting

- |  |   |                        |  |
|--|---|------------------------|--|
| 1) Dr.K.C.Ramesh, Principal.                     | - | Chairman               |   |
| 2) Sri.C.N.Venkatesh, Assistant Prof. of Zoology | - | Convener               |   |
| 3) Sri. T.N. Rajput, Associate Prof. of History. | - | Member                 |   |
| 4) Sri. S.Anand Assistant Prof. of Sociology     | - | Member                 |   |
| 5) Smt.V.S.Nalini Associate Prof. of Mathematics | - | Member                 |   |
| 6) Raghavendra N.H                               | - | Student Representative |   |
| 7) Kiran kumar                                   | - | Student Representative |  |

At the beginning Dr.K.C.Ramesh, Chairman, cordially welcomed all the members to the meeting and afterwards items are taken for discussion as per the agenda.

- 1. Scope of the Committee :** The cell will deal with grievances received from the students about any of the following matters.
  - a. Academic matters related to timely issue of transfer certificates, character certificates and other examination related matters
  - b. Financial matters related to dues and payments for various items to library and office etc.
  - c. Other matters related to sanitation/cleanliness, availability of books, transport, drinking water facility etc.
- 2. Time bond for redressal of grievances received :** Following decisions were taken.
  - a. Grievance committee will meet as and when required as per the chairman of the committee.
  - b. At least two members including chairperson of the grievance committee shall be present in a meeting.
  - c. SGRC shall follow the principals of natural justice while considering grievances of the students.
- 3. Procedure of submitting grievances and settlement :** Following are the highlights of the discussion.
  - a. The aggrieved student shall submit to the chairman in written or drop in the complaint box of her grievance/suggestion for improving academic and administration environment of the college.
  - b. Create awareness among the students about the grievance redressal mechanism.
  - c. All grievances received shall be settled as early as possible with the support of staff members.

The meeting concluded with vote of thanks.

  
Sri.C.N.Venkatesh  
Convener

  
Dr.K.C.Ramesh,  
Principal,  
Sri Jagadguru Murugharajendra College  
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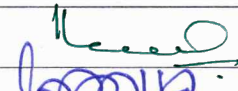
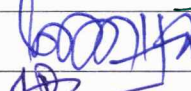


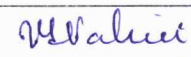


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Date : 24-08-2022

## Attendance

The following members attended the meeting of Students Grievances Redressal Committee for the academic year 2022-23 held on 24<sup>th</sup> August 2022 at 3.30 Pm at the Principal Chamber.

Sl. No	Name	Designation	Signature
1	Dr.K.C.Ramesh	Principal	
2	Sri.C.N.Venkatesh	Convener	
3	Sri. T.N. Rajput	Member	
4	Sri. S.Anand	Member	
5	Smt.V.S.Nalini	Member	
6	Raghavendra N.H	Student	
7	Kiran kumar	Student	

  
Principal,

Sri Jagadguru Murugharajendra College  
of Arts, Science & Commerce  
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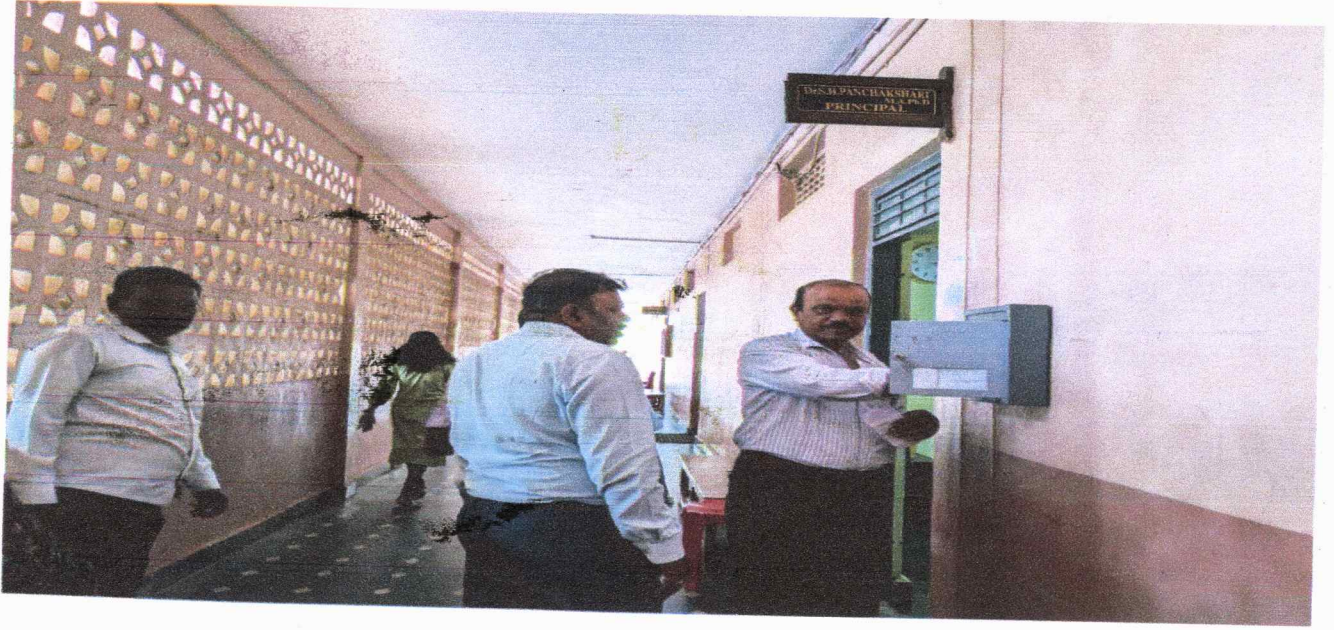
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/ 2022-2023

Date : 26-06-2023



Complaint box opened by SERC members

Principal,  
Sri Jagadguru Murugarajendra College  
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/ 20 -20


Date : 26-06-2023

Requirement of neat and clean  
washrooms to avoid infections.

Final B.Sc.  
Student

Need systematic parking facility for  
students

B.Com. Student

  
Principal,  
Sri Jagadguru Murugharajendra College  
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/ 2022-2023

Date : 26-06-2023

The suggestion box was opened on 26-06-2023. The complaints received as follows

Sl.No.	Nature of the complaint	Action taken
1	Request for neat and clean washrooms to avoided infections	The request was considered
2	Request for systematic parking facility	Provided separate vehicle parking for girls & boys

### Action taken so far

- Internet facility is made available to both students and staff at the computer lab and Library.
- Separate parking space provided to staff and students for vehicle parking.
- One room is being used for indoor game, Gym facility for students.
- Waiting rooms are providing for students.
- Installation of Aqua Guard Distilled water system.

  
Principal,  
Sri Jagadguru Murugharajendra College  
of Arts, Science & Commerce,  
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